



# FUNERAL ARRANGEMENTS FOR CHURCH MEMBERS

## WE'RE HERE TO HELP YOU

The death of a loved one is one of the most difficult experiences we will face in life. The pain and bewilderment that accompanies such a loss can be all too consuming. If ever there is a time when the support of a faith community is helpful, the death of a loved one is one of those times.

At First Baptist Church, the members and staff want to be a part of the network surrounding you and your family in the midst of grief. There are many ways we can help you, both at the time of death and in the months that follow:

- We can help you plan a funeral or memorial service, and can conduct the service
- We can provide pastoral care immediately following the death of a loved one
- We can provide longer-term grief support with a trained Stephen Minister

Traditionally, churches have worked in partnership with morticians and funeral homes to assist families making the necessary decisions and arrangements following a death. Funeral homes provide a wonderful ministry in guiding families through the business decisions regarding cremation or burial, and handle many of the actual arrangements.

However, we have observed an increase in the number of families who do not utilize the resources of a funeral home, for a variety of reasons. Therefore, we have produced this document for those times when families come to us to make arrangements for a memorial service or funeral. It will help you understand how we can help, and what responsibilities are the family's.

## The Columbarium at First Baptist Church

FBC's Columbarium provides a beautiful sacred space for the interment of cremains. Each of the 150 niches can hold the cremains of two persons, at a lower cost than a traditional burial plot. If you would like to purchase a niche or learn more about the Columbarium, please contact the Church Administrator through the church office.

## FAMILY RESPONSIBILITIES

- Call the church office at 216-932-7480 as quickly as possible following a death, so a member of the pastoral staff can contact you.
- Call the church office if you suspect that the death of a loved one is imminent, and would like a pastor to be with you.
- Meet with the pastor to plan the funeral or memorial service.
- Provide the church office with any details or photos needed for the service bulletin, if a bulletin is desired.
- Provide any food beyond a simple cookie, coffee and punch reception, if desired.
- Provide the necessary fees outlined below.

## CHURCH RESPONSIBILITIES

- FBC will provide the use of the church facilities for your service and reception at no charge.
- FBC will provide a simple cookie, coffee and punch reception for 100 persons at no charge. (there is a fee for the reception coordinator) Larger receptions of lunches can be arranged through the reception coordinator. Additional fees may apply.

## Fee Schedule:

Pastor:	honorarium
Organist (optional):	\$200
Soloist (optional):	\$150
Bulletin	\$100
Custodian:*	\$125*
Sound Operator:	\$100
Reception Coordinator:	\$150

\* Includes simple reception. Larger receptions will increase fee

**First Baptist Church of Greater Cleveland**  
3630 Fairmount Blvd. in Shaker Heights, OH 44118  
216-932-7480  
[www.firstbaptistcleveland.org](http://www.firstbaptistcleveland.org)